

Dear Parents and Guardians,

First Day – Monday 7 September 2026

We very much look forward to welcoming your son to the Prep School in September.

Drop Off:

Please arrive at school (via Butterfly Lane entrance) between 9.30am and 9.45am. Make your way around the one-way system and drop your son off at the AstroTurf pitches (Pitch 5). The pupils will be greeted by staff and then be guided to the Prep School to meet their Form Tutor. Please refrain from arriving too early as the rest of the school will be arriving then and a member of staff may not be present to welcome your son.

Pick Up:

If you are picking up your son from school, once you have entered the Butterfly Lane entrance you will be directed to park behind our school astroturf pitches on the Pitch 5 car park. Your son will be escorted to the designated pick-up point by a member of staff. They will be shown this route on their first day.

If your son has a sibling at the Girls' School, then you may pick your son up from the Girls' School car park. If your son is on the coach, then they will be taken over to the correct coach by a member of staff from the Prep. Please be assured that during the first few days, all pupils will be accompanied to the relevant places by numerous teachers from the Prep to ensure that they get home safely. After this there are always Prep members of staff on duty every day to help the children.

For us to have a clear list of the arrangements for the first day, please [click here](#) and enter your son's going home arrangements by 11.00am on Monday 7 September.

Uniform and Equipment:

Your son should arrive at school wearing their school uniform. They should also have their school bag and pencil case with them. They need to bring their own water bottle and a piece of fruit or cereal bar for a morning snack. They do not need to bring their dictionary and thesaurus on the first day. During the day, your son will receive their timetable which will give you clarity over when their Swimming, Forest School, Games and PE lessons take place. Games lessons are scheduled for Thursdays and so, your son should arrive at school wearing his games kit on Thursday mornings with his school blazer on top. 3NA and 3JP have PE on a Wednesday and 3KS on a Tuesday.



Tuesday 8 September 2026 and beyond

In the mornings, the Prep and Senior Schools operate a one-way system. Please enter the school via Butterfly Lane and follow the one-way system. Prep staff will be present to help the children on their first few days. This drop off should be between 8.00am-8.30am.

We encourage parental communication in the Prep School and so please do not hesitate to contact myself, the school office or your son's form teacher should you have any queries. Please use the messages section in the Parent App to do so.

We are conscious that the boys might be a little nervous about their first day but please be assured that your son will undertake a range of fun and exciting activities to ensure that they settle in quickly. I am sure they will be eager to tell you all about it at the end of the day.

An important date for your calendar is the Year 3 Parent's Drop-in session on **Wednesday 16 September, 3.30pm - 4.00pm**. This is a chance for you to see your son's classroom again and meet their form tutor to ask any questions.

Mrs Michelle Best, my colleagues, and I really look forward to collaborating with you for the benefit of your son this year.

Yours faithfully,

A handwritten signature in black ink that reads "N. Ashton". The signature is written in a cursive, slightly slanted style.

Mrs Nicole Ashton
Year 3/4 Phase Leader